

**LONDONDERRY TOWNSHIP PLANNING COMMISSION
MEETING MINUTES
November 15, 2021
7:00 p.m.**

The Londonderry Township Planning Commission held their regular monthly meeting on Monday, November 15, 2021 at the Londonderry Township Building, 783 S. Geyers Church Rd, Middletown, PA.

Call to Order: Ms. Stoner, Chairperson called the regular scheduled meeting to order at 7:00 p.m.

Attendance: Carolyn Stoner, Chairperson
Patience Basehore, Vice-Chairperson
Adam Kopp, Secretary
Robert Pistor, Member
Irv Turpin, Member
Jeff Burkhart, Codes Officer
Jim Diamond, Esquire
Mike Wood, HRG Engineer

Attendees: James Hartman, Honor Engineer Co.
Stephanie Watts
Luis Rodriguez

Citizens Input: None

Approval of Minutes – October 18, 2021

Mr. Pistor motioned to table the October 18, 2021 minutes with two corrections added. Mr. Turpin seconded the motion.

Call for Discussion: None

All in Favor. Motion approved.

Code/Zoning – Jeff Burkhart

Luis A. Rodriguez and Stephanie D. Watts Lot Add-On plan – 100 Roundtop Road

Mr. Hartman, Honor Engineer Company, represented Stephanie Watts and Luis Rodriguez for lot consolidation for property located at 100 Roundtop Road to acquire enough property for a shed. Waivers and deferrals were requested for curb and sidewalk.

A discussion was held on the requirements for telephone numbers in accordance with the Londonderry Township Ordinance for the abutting property owner which may not be applicable in this circumstance. It was recommended that HRG rereview the plan comments relative to adjoining phone numbers and send those up-dated comments to the BOS.

Ms. Basehore motioned to recommend to the Board of Supervisors to consider approval of the waiver for a Preliminary Plat. Seconded by Mr. Turpin.

Call for Discussion: None

All in favor. Motion carried.

Mr. Pistor motioned to recommend to the Board of Supervisors to consider approval of a waiver of the requirements for placement of the monuments. Seconded by Mr. Turpin.

Call for Discussion: None

All in favor. Motion carried.

Ms. Basehore motioned to recommend to the Board of Supervisors to consider approval for the deferral of curbs and sidewalks. Seconded by Ms. Stoner.

Call for Discussion: None

All in favor. Motion carried.

Ms. Stoner motioned to recommend to the Board of Supervisors to consider disregarding HRG Review Administrative Item #4 subject to HRG confirming as not necessary in this instance regarding this lot add-on. Seconded by Ms. Basehore.

Call for Discussion: None

All in favor. Motion carried.

Mr. Turpin motioned to recommend to the Board of Supervisors to consider approval of the proposed Lot Add-On Plan for Luis A. Rodriguez and Stephanie D. Watts. Seconded by Mr. Pistor.

Call for Discussion: None

All in favor. Motion carried.

Future Items/Discussion

Comprehensive Plan updates

Mr. Burkhart noted he did not receive a response back from the two requests for proposal for the Comprehensive Plan and also indicated the Board of Supervisors have concerns on the cost and affordability. Ms. Stoner recommended a two-week deadline. Mr. Burkhart noted attempts will be made to have the response back before the next Planning Commission meeting in December.

Review of Ordinances

Ms. Basehore recommended reviewing and possibly recommending changes to the ordinances discussed for similar properties with subdivision plans.

DCED Training

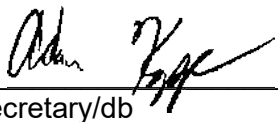
Mr. Diamond provided training materials from DCED to the Planning Commission. The materials had informative knowledge regarding Planning Commission rights and responsibilities, the need for a Comprehensive Plan, and laws and recommendations from the solicitor such as the "Sunshine Act and the "Right-To-Know Act". Mr. Diamond further mentioned possibility of the Township partnering with surrounding municipalities. Mr. Diamond noted that DCED is a great resource and at times grant monies are offered for comprehensive plans. Ms. Stoner noted the first need is for a consultant, and then a representative from the Board of Supervisors to meet on an ongoing basis.

Adjournment

Ms. Basehore motioned to adjourn the meeting. Seconded by Mr. Turpin.

Call for Discussion: None

All in favor. Meeting adjourned 8:35 p.m.



Secretary/db